



**Child Care & Enrichment**  
*in a Christian Environment*

Trinity Lutheran Church  
1201 West Jackson  
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[www.trinityauburn.org](http://www.trinityauburn.org)

Rev. Martin Kaufmann, Pastor  
Tess Richardson, G.R.O.W. Director

**Beyond School Program**

Dear Parents/Guardians:

Welcome to G.R.O.W. in the Son Summer Program! We are excited to offer a program full of fun, enriching, and faith building activities. WELCOME BACK to campers who are returning, and a BIG WELCOME to those who will be joining us for the very first time. If you want to know what we'll be doing on a daily basis, check out our weekly calendar of events you received after signing up, by the sign in/out station, on our Facebook page, or website. We will update the Facebook page with pictures and videos throughout the summer.

Website: <https://www.trinityauburn.org>

Facebook: <https://www.facebook.com/GROWintheSon/>

Please review your Family Handbook for important information about our summer program (online). For your convenience, additional information is listed below.

**Family Folders and Sign in/out**

Family folders are located in the blue plastic tub outside of the Right Side classroom in the hallway. Please check your folder weekly as it will contain important information such as weekly statements and more. Please remember to sign your child in and out each day. You will sign your child in/out using the laptop outside the Right Side classroom (the classroom to your right as you are in the GROW hallway). Your login information was given to you after signing up. Anyone picking up besides parents will need to be on the child's pickup sheet and will be signed in/out by staff.

**Communication**

If you need to contact us for any reason please call instead of emailing. We will not be in the office often during the summer. You should be able to get ahold of us at any time by calling 217-438-2180. To allow communication when we are outside as well as on trips, the phone is forwarded to a head staff member's cell phone (usually Ms. Richardson). If we don't automatically pick up, it will go to one of our voice mails. We will try to return calls promptly.

**Meals**

We will no longer be providing lunches. We will still provide a healthy breakfast and afternoon snack. Children will be allowed to bring in a lunch in a sealed container that DOES NOT need to be refrigerated or microwaved. Anything that needs to stay cold should have an ice pack in it. GROW will provide drinks, utensils, and napkins, so there is no need to pack them. When children enter each day they will put their lunches in their cubbies and a staff member will check to make sure they have one. If they do not, you will be charged \$2.50 for a supplemental meal for your child.

### **Van/Car Seats**

Trinity Lutheran Church has been blessed with a 15 passenger van, which means we'll be able to take frequent field trips off the premises. In addition, we will use the Trinity Lutheran G.R.O.W. in the Son bus for our longer field trips. Children under the age of 8 must be secured in an appropriate safety seat.

### **Field Trips**

Field trips are included in your weekly tuition. Some may require an extra form to be filled out before going on it. Estimated times we will be leaving GROW and returning are included on the calendar. Please be aware of these times if you need to pick your child up during it. Children will not be able to bring money for purchases on trips.

### **Tuition Payments**

The summer weekly tuition is \$140. Tuition payments are due on the Monday of the week attending. As you know, you will not be charged tuition for the weeks you did not schedule your child on the enrollment form. If plans change and your child will be away a week you did not indicate, a two week notice must be given. If not, you will be charged for the week. There is a \$5 fee for every day a payment is late.

### **Dress Code**

Children need to wear the proper shoes for playing outside. We will be walking some places and playing in grassy areas. Tennis shoes should be worn unless it is a swim day. Children should be covered appropriately. No midriff shirts, shirts with large holes, or shorts/skirts that are shorter than the length of their arm to fingertips are allowed. Clothes should neither be form fitting or so baggy that they fall. Hats are only allowed outdoors.

### **Swim Days**

Please send a towel and swim suit on each swim day, including *Water* days. These items need to be taken home after each swim day. Extra suits and towels will not be provided. Children may bring a set of goggles or floaties, but will be responsible for them. All of the days that a swim suit is needed are listed on the Summer Calendar.

For your convenience, GROW **will provide** sunscreen for your child. We will apply before we leave and once again when we have been at the pool for over an hour. We will charge a one-time \$10 fee for this service. If you would like your child to use something else, please keep it in their cubbies with their name on it.

### **Things to bring**

Please provide the following items for your child at camp:

- Bug spray with your child's name on it (if needed)
- Children's Tylenol or Advil with your child's name on it (if needed).
- Pair of tennis shoes (sneakers) and socks to leave in cubbies

### **Not Allowed**

All electronic devices including cell phones, game devices, etc. will NOT be allowed at GROW. We also ask that all toys and personal belongings be left at home unless needed for a field trip or given prior permission.

### **Program Closed**

G.R.O.W. in the Son will be closed during the week of June 24<sup>th</sup> through June 28<sup>th</sup>, 2019. Trinity Lutheran Church will host its yearly VBS (Vacation Bible School) during that week. We apologize for any inconvenience this may cause you. You will not be charged any tuition during this week.

We will also be closed Thursday, July 4<sup>th</sup> in observance of Independence Day.

We are closed on Wednesday, August 14<sup>th</sup> and Thursday, August 15<sup>th</sup> in preparation for our school year program. The school year program will begin on Friday, August 16<sup>th</sup>. Registration will be sent out in July.

Thank you for choosing G.R.O.W. in the Son Summer Program! We look forward to meeting your child care needs while having a fun-filled summer. Please do not hesitate to let us know if you have questions.

God's blessings,

Tess Richardson  
G.R.O.W. in the Son Beyond-School Program Director